

CLAYTON-LE-WOODS PARISH COUNCIL

**MANAGEMENT AND GENERAL PURPOSES COMMITTEE MEETING
MONDAY 11TH JULY 2016 AT CLAYTON GREEN LIBRARY FOLLOWING
FINANCE COMMITTEE MEETING**

AGENDA

- 1. APOLOGIES**
- 2. APPOINTMENT OF CHAIRMAN CONFIRMATION**
- 3. DECLARATION OF INTEREST**
- 4. REVIEW OF TERMS OF REFERENCE**
 - Planning Scrutiny
 - Reserve Members (2)
- 5. APPROVAL OF MINUTES OF MEETING HELD ON 23rd MAY 2016**
- 6. MATTERS ARISING**
- 7. UPDATE ON REVIEW OF PARISH COUNCIL STANDING ORDERS / CODE OF CONDUCT (BINDING)**
- 8. REVIEW OF POLICY MATRIX**
- 9. REVIEW OF OUTSTANDING WORKLOAD (DETERMINE PRIORITIES)**
 - Lone Councillor Instructions/Emails out of the Meeting
 - Chairman/Clerk to attend Chorley Council Liaison Meetings (Funding Available for Parish Activities)
 - Committee Date Setting Protocols
 - Play and Leisure Committee Christmas Lunch
 - Play and Leisure Committee Play Areas Maintenance/Annual Insurance Review
- 10. CLERKS SLCC MEMBERSHIP/ PENSION UPDATE**
- 11. CONFIDENTIALITY**
- 12. DATE OF NEXT MEETING**

The proposed date for the next meeting is to be arranged (August 2016 Planning Decisions by email?)